

## Experience:

Administrative correspondence with museums, galleries, and universities regarding screening and exhibition of moving image artworks. Licensing of non-editioned artworks. Distribution policy development, invoice database management, and financial monitoring for non-profit arts organization. Liaison to artists and musicians for screening events, panel discussions, and performances. Curator and staff manager at underground music venue. Technical production and supervision for many musical, theatrical and dance performances involving interactive media. Audio and video engineering with both analog and digital equipment. Performing and recording musician, and media artist.

## Skills:

### Database Management:

- Microsoft Office (Word, Excel)
- FileMaker
- Google Drive
- DropBox
- Local Servers

### Business:

- License Negotiation
- Financial Monitoring
- IRS and Foreign Bureaucracy

### Communication:

- Intern and Staff Recruitment and Management
- Artist Correspondence
- International Client Correspondence
- Development of Non-Profit Organization

### AV Technical:

- PhotoShop
- Final Cut Pro
- Compressor
- DVD Studio Pro
- Logic Pro
- ProTools
- Max/MSP/Jitter

### Creative:

- Image Preparation
- Promotion
- Event Coordination
- Stage Management
- Collective Improvisation

References available upon request.

## Education:

2005-2008

Brooklyn College, City University of New York:  
Master of Fine Arts  
Performance and Interactive Media Arts

1997-2001

University of California, San Diego: Bachelor of the Arts  
Media Arts (film/video), minor in Music Technology  
Provost's Honors: Winter 1998, Fall 1998, Fall 2000

## Work:

### 2007-2015 • Electronic Arts Intermix • Distribution Manager

Coordinated purchases and rentals of video artworks to major international museums, galleries, and universities. Negotiated licensing contracts for non-editioned artworks. Negotiated licensing fees and royalty payments to artists. Advised on installation of video artworks. Correspondence with artists regarding screening and exhibition of their work. Captured and prepared video stills. Managed rights and reproductions for still images from video and film works. Monitored banking activity. Events production and AV support. Advised on development of not-for-profit company. Managed distribution staff and interns.

### 2010 • Brickhaus • Production Assistant

Digital video effects programming (Jitter). Interactive video consultant. Video editing. DVD formatting.

### 2009 • Rubin Museum • Audio-Visual Assistant

Cinema projectionist. Sound engineer for lectures and music performances. Event documentation. Lighting design for special events.

### 2009 • Kalup Linzy, Artist • Production Assistant

Video shooting and editing. DVD formatting/burning. AV support for performances. Website management.

### 2005-2007 • Issue Project Room • Production Technician, Assistant Curator

Configured and operated sound system in unique circular performance space based on performers' requirements. Scheduled and organized performances.

### 2005-2007 • Cake Shop • Cafe Supervisor

Licensed food handler. Supporting sound engineer for music performances

### 2001-2005 • Amoeba Music • Used-Rock Section Leader

Manager of most profitable department. Sales person. CD/DVD/Vinyl pricing and stocking.

### 2001 • TriCoast Studios • Assistant Sound Engineer

Installed post-production sound editing suites, edited DVD commentary and sound effects.